

**STATE OF ILLINOIS
COUNTY OF DUPAGE
DARIEN PARK DISTRICT**

September 11, 2023

CALL TO ORDER

President Ray Jablonski called the meeting to order at 6:03 p.m. at the Darien Park District Community Center, 7301 Fairview, Darien, Illinois.

ROLL CALL OF THE BOARD OF COMMISSIONERS

Upon roll call the following Commissioners were present:

PRESENT: Ray Jablonski, Luanne Spiros, Cathy Marchese, Frank Noverini

ABSENT: Sylvia McIvor

Staff: Stephanie Gurgone; Executive Director, Matt Henderson: Director of Parks and Facilities, Antonio Washington; Superintendent of Finance, Jordan Rossi; Sportsplex General Manager, Gina Madden; Attorney (6:19 p.m.)

PUBLIC COMMENTS & GUESTS

There was no one in the audience wishing to present public comment. President Ray Jablonski paused for a moment of silence for those who lost their lives on 9/11.

COMMUNICATONS

Executive Director Stephanie Gurgone reported that she received correspondence from Mr. Manzo regarding the native area. She reported that staff has responded to Mr. Manzo and staff will be meeting with him at the site. She further reported that Mr. Manzo has been informed that his correspondence has been shared with the Board.

OFFICER REPORTS

- a. **President** – President Ray Jablonski reported that he provided the 8/19/23 minutes from the Community Action Committee Meeting.
 - b. **Treasurer** – Commissioner Cathy Marchese presented the Treasurer’s report ending August 31, 2023.
- Commissioner Noverini made a motion, duly seconded by Commissioner Spiros to approve the Treasurer’s report ending August 31, 2023.**

Upon roll call the following Commissioners voted:

AYES: Noverini, Spiros, Marchese, Jablonski

NAYS: None

President Jablonski declared the motion carried.

c. Commissioner Reports – There were no Commissioner reports.

ATTORNEY'S REPORT

Attorney Gina Madden had no report.

STAFF REPORTS

a. Executive Director/SEASPAR

Executive Director Stephanie Gurgone reported that the next Regular Board meeting is scheduled for Monday, October 9, 2023, at 7:00 p.m. She reported that the Efficiency Meeting follows the meeting tonight.

Executive Director Gurgone reported that the playground and construction bids are on the agenda for approval. She reported that staff has been working with Wight on the playground and splash pad vendor for the upcoming 802 project to finalize the designs. She further reported that the new accounting software is on the agenda for approval and that staff is working with Speer Financial regarding the upcoming 2023/24 GO Bond issuance.

b. Superintendent of Finance

Superintendent Antonio Washington reported that \$300,000 was received from the Illinois Department of Natural Resources for the 802 Garden View Park Project. He reported that this is the first half of the \$600,000 grant award. He further reported that the second half will be received once the project is completed.

c. Sportsplex General Manager

General Manager Jordan Rossi reported on the Sportsplex improvements/projects.

d. Director of Parks & Facilities

Director Matt Henderson reported that the Board received a recreation report. He reported that the DCP renovation project completion is scheduled for mid-October. He further reported that the tree inventory is in place and that staff will expand in the sustainability goals and include in next year's budget for a ten-year plan.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC COMMENT (FOR CONSENT AGENDA)

There was no one in the audience wishing to present public comment.

CONSENT AGENDA

Commissioner Spiros moved, duly seconded by Commissioner Noverini to approve the August 14, 2023, Regular Meeting Minutes and Warrants.

Upon roll call the following Commissioners voted:

AYES: Spiros, Noverini, Marchese, Jablonski

NAYS: None

President Jablonski declared the motion carried.

NEW BUSINESS

- a. Award of Little Tikes as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$51,812.63 for Driftwood Park Playground.**

Executive Director Stephanie Gurgone reported that this is the playground equipment for Driftwood Park. She reported that the residents requested equipment for ages 2-12 with swings.

Commissioner Marchese moved, duly seconded by Commissioner Noverini to Award of Little Tikes as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$51,812.63 for Driftwood Park Playground.

Upon roll call the following Commissioners voted:

AYES: Marchese, Noverini, Spiros, Jablonski

NAYS: None

President Jablonski declared the motion carried.

- b. Award of Shade systems Inc. as the low qualified, sole source bid from Sourcewell cooperative Purchasing Program in the amount of \$8,718 for the Driftwood Park Playground.**

Executive Director Stephanie Gurgone reported that this is for a small shade structure at Driftwood Park.

Commissioner Spiros moved, duly seconded by Commissioner Marchese to Award of Shade systems Inc. as the low qualified, sole source bid from Sourcewell cooperative Purchasing Program in the amount of \$8,718 for the Driftwood Park Playground.

Upon roll call the following Commissioners voted:

AYES: Spiros, Marchese, Noverini, Jablonski

NAYS: None

President Jablonski declared the motion carried.

- c. Award of bid to Innovation Landscaping for the Driftwood Park Construction project in the amount of \$133,785.39.**

Executive Director Stephanie Gurgone reported that five bids were received, and that Wight provided the background checks.

Commissioner Noverini moved, duly seconded by Commissioner Spiros to Award of bid to Innovation Landscaping for the Driftwood Park Construction project in the amount of \$133,785.39.

Upon roll call the following Commissioners voted:

AYES: Noverini, Spiros, Marchese, Jablonski

NAYS: None

President Jablonski declared the motion carried.

- d. Approval of Hours for DCP Tennis & Pickleball courts.**

Executive Director Stephanie Gurgone reported that staff recommendation is 8:00 a.m. – 9:00 p.m. for the court hours. She reported that staff will reassess in the future if needed.

Director Matt Henderson reported that staff is collaborating with a vendor for signage stickers in the event the hours need to be changed instead of having to purchase a new sign.

Commissioner Noverini moved, duly seconded by Commissioner Spiros approval of Hours for DCP Tennis & Pickleball courts.

Upon roll call the following Commissioners voted:

AYES: Noverini, Spiros, Marchese, Jablonski

NAYS: None

President Jablonski declared the motion carried.

- e. Resolution 2023-04-06: A Resolution Approving a Lease Agreement between the Darien Park District and Eco Hockey, LLC (pro shop), subject to attorney review.**

Executive Director Stephanie Gurgone reported that staff is recommending a one-year contract. She reported that giving the space away is not an option and that SEASPAR may be interested in the space. She further reported that selling and sharpening can still be an option by DPD staff if the vendor is no longer there. Executive Director Gurgone reported that the vendor is agreeable to the one-year contract.

Commissioner Marchese moved, duly seconded by Commissioner Noverini approval of Resolution 2023-04-06: A Resolution Approving a Lease Agreement between the Darien Park District and Eco Hockey, LLC (pro shop), subject to attorney review.

Upon roll call the following Commissioners voted:

AYES: Marchese, Noverini, Spiros, Jablonski

NAYS: None

President Jablonski declared the motion carried.

f. Approval of BS&A Software Agreement, subject to attorney review.

Executive Director Stephanie Gurgone reported that staff has been researching software for the last two years. She reported that the lead time for purchasing the software is 12-15 months and that staff is also familiar with using the software. Executive Director Gurgone reported that the installation will be in September 2024 or later.

Commissioner Luanne Spiros suggested recommendations regarding the software agreement. Attorney Gina Madden noted her recommendations.

Commissioner Spiros moved, duly seconded by Commissioner Marchese approval of BS&A Software Agreement, subject to attorney review.

Upon roll call the following Commissioners voted:

AYES: Spiros, Marchese, Noverini, Jablonski

NAYS: None

President Jablonski declared the motion carried.

g. Approval of Sign License Agreement with M/I Homes, subject to attorney review.

Executive Director Stephanie Gurgone reported that staff was approached by the developer at Woodward and Boughton Roads asking if they could use the property for a sign. She reported that the developer will compensate the District \$300 per month for 4 years for a total of \$14,400.

Commissioner Noverini moved, duly seconded by Commissioner Marchese approval of Sign License Agreement with M/I Homes, subject to attorney review.

Upon roll call the following Commissioners voted:

AYES: Noverini, Marchese, Spiros, Jablonski

NAYS: None

President Jablonski declared the motion carried.

h. Approval of Temporary Construction Easement with I/I Homes, subject to attorney review.

Executive Director Stephanie Gurgone reported that this is approval of the temporary construction easement subject to attorney review.

Commissioner Noverini moved, duly seconded by Commissioner Marchese approval of a Temporary Construction Easement with I/I Homes, subject to attorney review.

Upon roll call the following Commissioners voted:

AYES: Noverini, Marchese, Spiros, Jablonski

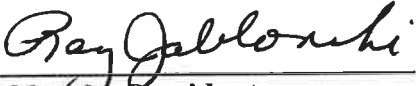
NAYS: None

President Jablonski declared the motion carried.

ADJOURN

There being no further discussion, Commissioner Spiros moved, duly seconded by Commissioner Marchese that the meeting be adjourned.

Upon roll call vote the Motion was thereby carried and the meeting adjourned at 6:46 p.m.



**Ray Jablonski, President
Darien Park District**



**Frank Noverini, Secretary
Darien Park District**