

**STATE OF ILLINOIS
COUNTY OF DUPAGE
DARIEN PARK DISTRICT
REGULAR MEETING**

April 12, 2021

CALL TO ORDER

President Jablonski called the meeting to order at 7:00 p.m. at the Darien Park District Community Center, 7301 Fairview, Darien, Illinois.

ROLL CALL OF THE BOARD OF COMMISSIONERS

Upon roll call the following Commissioners were present:

PRESENT: Ray Jablonski, Luanne Spiros, Cathy Marchese, Frank Noverini, Sylvia McIvor

ABSENT: None

Staff: Stephanie Gurgone; Executive Director, Matt Henderson; Director of Parks and Facilities, Della Deldin; Superintendent of Finance, Blake Ertmanis; Superintendent of Parks, Jordan Rossi; Sportsplex General Manager

PUBLIC COMMENTS & GUESTS

a. Public Hearing for 2021-22 Budget & Appropriations Ordinance

Commissioner Spiros made a motion, duly seconded by Commissioner Noverini to open the Public Hearing for the 2021-22 Budget & Appropriations Ordinance.

Upon roll call the following Commissioners voted:

AYES: Spiros, Noverini, McIvor, Marchese, Jablonski

NAYS: None

Executive Director Stephanie Gurgone reported that the District is anticipating receiving \$3,050,467 in tax dollars. She stated that the District is budgeting 1.5% increase in the Corporate Fund in revenues and expenditures and 1% decrease in revenues and expenditures in the Recreation Fund. She further reported that both the Corporate and Recreation Fund budgets are balanced.

Executive Director Gurgone reported that the District continues to pay down the outstanding debt and is anticipating spending approximately \$306,000 on capital projects next year which includes the replacement of the shelter at Smart Oaks, replacement of playground at Birchwood and a vehicle replacement. She reported that the budget includes \$210,000 towards the purchase and renovation of the DuPage County Maintenance Facility.

Executive Director Gurgone reported that the Sportsplex budget revenue and expenses are similar to 2020-2021 and that the budget includes all building expenses paid from the facility revenues including \$75,000 of capital projects and debt and principal on all the outstanding debt.

There was no one in the audience for public comment.

Commissioner Spiros made a motion, duly seconded by Commissioner McIvor to close the Public Hearing for the 2021-22 Budget & Appropriations Ordinance.

Upon roll call the following Commissioners voted:

AYES: Spiros, McIvor, Noverini, Marchese, Jablonski

NAYS: None

COMMUNICATIONS

Executive Director Gurgone reported that Superintendent Ertmanis responded to a resident inquiring about South Grove Park development. She reported that staff provided the resident the draft concept plans, and explained that due to the cost, the project is years away.

Executive Director Gurgone reported that staff have received correspondence from Darien Club homeowners regarding Driftwood Park playground and that they would like a new one. She reported the playground is presently in good condition and although it is small, it is intended to be a tot lot. She reported that it is on the schedule for replacement in a few years.

Commissioner Spiros questioned is anyone has offered to raise money for improvements.

Executive Director Gurgone reported that they have not, and if anyone were aware of the large costs (over \$100,000), they may not be interested. She reported that, as shown on the capital replacement plan, there are many other capital projects that are planned to be done prior to the replacement at Driftwood.

OFFICER REPORTS

- a. **President** – None
- b. **Vice President** – None
- c. **Secretary** – None
- d. **Treasurer** – Commissioner Cathy Marchese presented the Treasurer's report ending March 31, 2021.

Commissioner Noverini made a motion, duly seconded by Commissioner Spiros to approve the Treasurer's Monthly Report ending March 31, 2021.

Upon roll call the following Commissioners voted:

AYES: Noverini, Spiros, McIvor, Marchese, Jablonski

NAYS: None

President Jablonski declared the motion carried.

ATTORNEY'S REPORT

Attorney Gina Madden was not present. Executive Director Gurgone reported that Attorney Madden is working with the attorney from the County and final paperwork for the property transfer will be completed in May. She reported that the Maintenance Facility will be highlighted in the Fall brochure.

STAFF REPORTS

a. Executive Director/SEASPAR

Executive Director Stephanie Gurgone reported that the next Board meeting will be held on Monday, May 10, 2021. She reported that SEASPAR's Believe & Achieve ceremony will be done remotely on May 19th at 7:00 p.m. on Facebook and You Tube.

b. Superintendent of Finance

Superintendent Della Deldin reported that she is working with Fifth Third Bank on a purchasing card as a form of vendor payment. She reported that this will save staff time and money on preparing vouchers and processing checks.

c. Superintendent of Parks

Superintendent Blake Ertmanis reported that the portable restrooms will be in place at the parks the week of April 12th and the bathroom at Community Park as well as picnic tables under the shelters and refuse containers.

d. Sportsplex General Manager

General Manager Jordan Rossi reported on the Spring high school leagues. He reported that SRL has 91 participants which is similar to the numbers in 2019.

e. Director of Parks & Facilities

Director Matt Henderson reported on the Easter Egg Hunt. He reported that the format was changed for social distancing and that it worked out great. He stated that staff is considering the same format in the future.

Director Henderson reported that Preschool Graduation is scheduled for May 19 and 20. He reported that the butterflies will be release soon and that staff will photograph.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC COMMENT (FOR CONSENT AGENDA)

There was no one in the audience wishing to present public comment.

CONSENT AGENDA

Commissioner Marchese moved, duly seconded by Commissioner Spiros to approve the March 8, 2021 Regular Meeting Minutes, Warrants, Ordinance 2021-22: Annual Budget & Appropriations Ordinance, and Executive Director's Employment Agreement.

Upon roll call the following Commissioners voted:

AYES: Marchese, Spiros, McIvor, Noverini, Jablonski
NAYS: None

President Jablonski declared the motion carried.

NEW BUSINESS

a. Acceptance of Little Tikes as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$53,013.56 for Birchwood Park Playground.

Executive Director Gurgone reported that the projects were swapped out from last year due to Covid. She reported that the asphalt plants are not yet open so the DCP pathway project will not be completed in the current fiscal year. She further reported that by purchasing the equipment directly, the District will save approximately 20% off the retail cost and eliminate the cost of bidding.

Commissioner Noverini moved, duly seconded by Commissioner Marchese to accept Little Tikes as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$53,013.56 for Birchwood Park Playground.

Upon roll call the following Commissioners voted:

AYES: Noverini, Marchese, McIvor, Spiros, Jablonski
NAYS: None

President Jablonski declared the motion carried.

b. Acceptance of Icon Shelters as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$75,438.880 for Smart Oaks Shelter.

Commissioner Noverini moved, duly seconded by Commissioner Marchese to accept Icon Shelters as the low qualified, sole source bid from Sourcewell Cooperative Purchasing Program in the amount of \$75,438.880 for Smart Oaks Shelter.

Upon roll call the following Commissioners voted:

AYES: Noverini, Marchese, McIvor, Spiros, Jablonski
NAYS: None

President Jablonski declared the motion carried.

- c. **Authorize the purchase of two replacement vehicles, as per the Districts vehicle replacement plan, through the Suburban Purchasing Cooperative in an amount not to exceed \$95,000.**

Executive Director Gurgone reported that the purchases are part of the District's replacement program. She reported that Suburban Purchasing Coop is a joint purchasing program that represents 142 municipalities and townships in northeastern Illinois.

Commissioner Noverini moved, duly seconded by Commissioner Marchese to authorize the purchase of two replacement vehicles, as per the Districts vehicle replacement plan, through the Suburban Purchasing Cooperative in an amount not to exceed \$95,000.

Upon roll call the following Commissioners voted:

AYES: Noverini, Marchese, McIvor, Spiros, Jablonski
NAYS: None

President Jablonski declared the motion carried.

ADJOURN

There being no further discussion, Commissioner McIvor moved, duly seconded by Commissioner Noverini that the meeting be adjourned. Upon roll call vote the Motion was thereby carried and the meeting adjourned at 7:36 p.m.



Ray Jablonski, President
Darien Park District



Frank Noverini, Secretary
Darien Park District