

**STATE OF ILLINOIS  
COUNTY OF DUPAGE  
DARIEN PARK DISTRICT  
COMMITTEE MEETING**

**June 26, 2017**

**CALL TO ORDER**

President Sarocco called the meeting to order at 7:00 p.m. at the Darien Park District Community Center, 7301 Fairview Avenue, Darien, Illinois.

**ROLL CALL OF THE BOARD OF COMMISSIONERS**

Upon roll call the following Commissioners were present:

**PRESENT:** Rob Sarocco, Ray Jablonski, Frank Noverini, Cathy Marchese,  
Luanne Spiros

**ABSENT:** None

**Staff:** Stephanie Gurgone; Executive Director, Matt Henderson; Director of  
Parks and Recreation, Gina Madden; Attorney

**DARIEN PARK DISTRICT BOARD MEMBER TRAINING – PRESENTED BY  
ATTORNEY GINA MADDEN**

Attorney Madden stated that the District operates well and efficiently. She stated that the law is constantly changing.

Attorney Madden stated that she will focus on the Role of the Board, Open Meetings Act and Freedom of Information Act.

She stated that the functions of the Board include passing resolutions and ordinances, passing the budget, and hiring staff and professional services per the Illinois Park Code. She stated that it is appropriate for the Board to rely on staff for recommendations.

Attorney Madden stated that the Board and staff need to think about the rules that govern the District and stay away from creating policy every time there is an issue with an employee. She stated that often, the passing of the budget becomes a political issue as opposed to a victim issue.

Attorney Madden stated that the Board does not want to get involved in the hiring of staff, except for the Executive Director.

Executive Director Gurgone reported that there is policy in place against hiring relatives of any Board members or any full-time staff to eliminate issues.

Attorney Madden reported on meetings and that agendas must be posted at least 48 hours in advance. She reported on Special Meetings and Emergency Meetings.

Attorney Madden reported that if you do not have a quorum there cannot be a meeting. She suggested that replying all to an email or a group text is not allowed. She reported that there can be reasonable time limits for those wishing to speak publicly at a meeting, and that a person providing public testimony is not required to give their name or address.

Attorney Madden reported on the 37 reasons for a closed session meeting. She stated that the reason has to be identified. She further stated that a consensus can be determined but voting cannot take place.

Attorney Madden reported on the FOIA requirements. She stated that just about everything is public record and that requests to staff and the Board should be routed through her and through the Executive Director who is the FOIA Officer. She reported that personnel records and closed session minutes that remain closed are not FOIA-able.

Attorney Madden reported that the Public Access Office does a great job balancing the needs of the agency and public.

## **ADJOURN**

**There being no further discussion, Commissioner Jablonski moved, duly seconded by Commissioner Spiros that the meeting be adjourned. Upon roll call vote the Motion was thereby carried and the meeting adjourned at 8:39 p.m.**

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Rob Sarocco, President  
Darien Park District

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Frank Noverini, Secretary  
Darien Park District