

**STATE OF ILLINOIS
COUNTY OF DUPAGE
DARIEN PARK DISTRICT**

June 20, 2005

CALL TO ORDER

President Campagnolo called the meeting to order at 7:00 p.m. in Room 5 of the Marion Hills Recreation Center, 133 Plainfield Road, Darien, Illinois.

ROLL CALL OF THE BOARD OF COMMISSIONERS

Upon roll call the following Commissioners were present:

PRESENT: Nancy Campagnolo, Frank Noverini, Neil Christensen, Richard Simester, Shari Gillespie

ABSENT: None

Staff: Chris Katsougris, Assistant Director; Stephanie Gurgone; Superintendent of Finance, Bob Strickler; Superintendent of Parks, John Murphey; General Counsel

Guests: Jennifer Duda, *The Doings*
Eileen Budney, Darien
Don Jiskra, Darien
Lois Richmond, Darien
Mark Richmond, Darien
Jim Richmond, Darien
Gloria Anderson, Darien
Donna Carter, Darien

PUBLIC QUESTIONS, COMMENT OR ANNOUNCEMENTS FROM GUESTS

President Campagnolo welcomed the guests to the meeting.

Mr. Brian Walsh, presented a slide show of the landscaping project he completed at Westwood Park for his Eagle Scout project.

Ms. Gloria Anderson,, 533 Chestnut Lane, Darien, stated that Commissioner Christensen stated during his campaign to give special consideration to the DYC. She questioned why special consideration should be given to the DYC for ice when they are delinquent on rent.

Commissioner Christensen stated that the DYC does not use ice time. He stated that the DYC serves as a vital service to the community and serves the youth of Darien. Commissioner Christensen stated that he believes that there should be special consideration to the DYC. He stated that he thought the DYC was past due approximately \$590.

Assistant Director Katsougris stated that it was approximately \$1,200 -\$2,000.

Commissioner Christensen stated that it was a matter of sitting down with the DYC to work things out. He stated that he was not embarrassed to say he would give special consideration to the DYC.

President Campagnolo stated that they would be moving the Executive Session portion of the meeting up so that all Commissioners were present. She apologized to the audience for the change in the agenda.

ADJOURN TO EXECUTIVE SESSION

A. 5 ILCS, Par. 120/2(c)(1): The appointment, compensation, discipline and/or performance of specific employees of the public body.

At 7:17 p.m. Commissioner Simester moved, duly seconded by Commissioner Gillespie to adjourn into Executive Session under 5 ILCS, Par. 120/2(c)(1) for the purpose of the appointment, compensation, discipline and/or performance of specific employees of the public body.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

At 8:19 p.m. President Campagnolo reconvened the Regular Meeting and apologized to the audience for lengthy meeting.

President Campagnolo stated that the Board of Commissioners accepted the resignation of Mr. Roy Cripe as Executive Director with the Darien Park District and in the best interest of the Park District. President Campagnolo on behalf of the Board wished Mr. Cripe well and stated that Mr. Cripe would be given severance during the period through September 2, 2005. She further stated that during this time, Mr. Cripe would be available to bridge the gap during the transition and available to the Board if needed. She stated that this would not adversely affect the budget.

Commissioner Christensen moved, duly seconded by Commissioner Gillespie to approve the agreement with Mr. Roy Cripe as presented.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

President Campagnolo announced that the Executive Director position would be posted on the Darien Park District website as well as on the IPRA and NRPA websites until August 1st.

APPROVAL OF MINUTES

Commissioner Christensen noted a change to the Gunzo's rent on page 6.

Commissioner Christensen moved, duly seconded by Commissioner Noverini to approve the May 5, 2005 Special Meeting Minutes as amended.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

APPROVE CLAIMS, ACCOUNTS AND WARRANTS

Commissioner Christensen moved, duly seconded by Commissioner Gillespie that the following Warrants be approved: Corporate Fund Warrant FY # 2005-2006-2 in the amount of \$27,645.82; Recreation Fund Warrant FY # 2005-2006-2 in the amount of \$33,686.73; Capital Projects Fund Warrant FY # 2005-2006-2 in the amount of \$389.08; Sportsplex Reimbursement Fund Warrant FY # 2005-2006-2 in the amount of \$14,286.75; Recreation Refund Fund Warrant FY #2005-2006-2 in the amount of \$2,187.00; Imprest Fund Warrant FY #2005-2006-2 in the amount of \$767.58; and the Sportsplex Operating Fund Warrant FY # 2005-2006-2 in the amount of \$76,660.76.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None

President Campagnolo declared the motion carried.

Commissioner Gillespie questioned why Parks was not using the City's mulch.

Superintendent Strickler reported that the mulch is not the best and aesthetically it is just a bunch of twigs.

Commissioner Christensen reported that the Sportsplex Fund received a bill from Lanier Muchin regarding the FOIA legal services in the amount of \$5,521.89. He reported that the total was almost \$30,000.

OFFICER REPORTS

- A. **President-** President Campagnolo stated that during the past few weeks there is a difference in how the Park District Board operates. She stated that the Regular Meetings will be moved to the City Council Chambers beginning July 11th at 7:00 p.m. and broadcasted live on cable. She further stated that the Committee of the Whole meeting will take place at the Marion Hills Recreation Center on the 4th Monday of each month at 7:00 p.m. President Campagnolo stated that she looked forward to serving as President and to providing services to the residents of the City of Darien.

President Campagnolo reported that she received correspondence addressed to Roy Cripe from Mr. John McDonald stating that the survey results were not represented by the residents because the incentive to turn in the survey resulted in providing personal information on who completed the survey. He further stated that the results should not be used for long range planning.

President Campagnolo reported that she received correspondence from Ms. Mary Sullivan, Darien Historical Society/Save the Barn announcing the 2nd Annual Tag Day on August 12th and 13th. President Campagnolo stated that volunteers should contact her.

- B. **Vice President** -None.
C. **Secretary** – None.
D. **Treasurer** – Commissioner Christensen presented the Treasurer's Report.

Commissioner Gillespie moved, duly seconded by Commissioner Simester to approve the Treasurer's Report ending April 30, 2005.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

Commissioner Christensen reported that he received correspondence from Mr. John Poteraske stating that he would like to see the Fund Balance on the report.

Commissioner Christensen stated that over the next several meetings that he would be explaining the account balances. He presented the Sportsplex Budget overview and stated that the Transition Team is accomplishing good things. Commissioner Christensen stated that from 2004 to 2005 there has been a \$22,000 turnaround for the month of May and that the Sportsplex is beginning to see some positives.

Commissioner Christensen highlighted the Capital Expenditures. He stated that there may be potential for some Illinois First money this year. He further stated that staff is working diligently to live within the District's means.

Commissioner Simester questioned the Joint Maintenance Facility money.

Superintendent Gurgone stated that the project never happened and the money was spent for other projects.

COMMITTEE OF THE WHOLE REPORT

President Campagnolo announced that the meetings were scheduled for the 4th Monday of each month. She announced that the first meeting would be on July 25th at the Marion Hills Recreation Center at 7:00 p.m.

ATTORNEY'S REPORT

General Counsel Murphey reported that he spoke with the attorney for LaCrosse America. He stated that there would be Board action at the next meeting.

General Counsel Murphey reported that he and Mr. Cripe would be meeting with the State's Attorney's Office by the end of the week.

STAFF REPORTS

A. Executive Director/SEASPAR – None.

B. Assistant Director

Assistant Director Katsougris reported that Marion Hills is busting with programs and that it was not too late to still register for programs. She reported that the First Step Preschool Hop-a-thon contributed \$6,700 to Muscular Dystrophy.

Assistant Director Katsougris reported that there was vandalism over the weekend to the rear door at Marion Hills. She stated that the door was broken with a bat and asked that residents keep an eye on any suspicious characters and if so to notify the police.

Commissioner Simester asked if there was any new information regarding Darien Fest and having a booth.

Assistant Director Katsougris reported that Joanne Pollack was on the Committee and that she was not aware if Mr. Cripe spoke to anyone regarding profits from the vending machines.

Assistant Director Katsougris stated that they are gathering information for the Fall brochure.

Commissioner Noverini asked staff to check on pricing to have the cover in two colors and the interior in black.

C. Superintendent of Finance

Superintendent Gurgone reported that she received the Sportsplex Audit from Knutte and Associates. She stated that it would be discussed at the first Committee Meeting of the Whole on July 25th. She further stated that the remainder of the Park District audit would be completed in July and presented to the Board in August or September with approval by October.

Superintendent Gurgone reported that the Sportsplex Financials were done in a different format.

D. Superintendent of Parks

Superintendent Strickler reported that he and Superintendent Gurgone and staff have been looking at the outside of the facility and discussed ideas to improve the aesthetics. He reported that all the dead trees in the parking lot would be removed as well as the small islands cleaned of all vegetation and mulched. Superintendent Strickler reported that the two larger islands would also have vegetation removed and replaced with sod. He stated that two summer workers have been hired and that the cost for making the improvements would be \$3,300.

Superintendent Strickler reported that he was still working on getting additional proposals regarding the light pole for Skate Park.

Commissioner Gillespie suggested revisiting the light pole issue at a later date. She stated that she thought it might invite kids to skate.

Superintendent Strickler reported that he has been working with the Chief of Police and that there is no lighting and no security. He stated that he agreed with Commissioner Gillespie that it may invite kids to skate but the intent is to give it better security.

President Campagnolo suggested contacting PDRMA.

Superintendent Strickler reported that the City will be doing street replacement on 72nd Street which ends at the District's property line at the west side of Community Park. He stated that the contractor submitted a proposal to have the cul-de-sac replaced at the same time at a cost of \$7,965. Superintendent Strickler stated that the road is horrible and the cost would save the District \$2,265 but that it is not a budgeted item and would have to come out of capital projects.

Ms. Gloria Andersen suggested that there are smaller companies in the area working on driveways. She questioned if they would be more reasonable.

Superintendent Strickler reported that the smaller companies grind the street and that the District cannot afford to take the entire street out. He stated that it could cost more if the project was delayed versus teaming up with the City.

Commissioner Christensen moved, duly seconded by Commissioner Simester to authorize the expenditure of capital funds not to exceed \$7,965.00 for resurfacing of the Darien Community Park cul-de-sac.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

Superintendent Strickler reported that he met with Mr. Michael Griffith, Senior Planner for the City of Darien regarding the playground location and design for Holly Park. He reported that Mr. Griffith informed him that an overview drawing for the play area showing the grade changes would be necessary. Superintendent Strickler reported that he would be meeting with a representative from Park & Recreation Supply Inc. He reported that he contacted Mr. Bob Fleck, Architect and that the drawing would be approximately \$1,500. He stated that he was looking at July 6th to present to the residents.

Commissioner Gillespie stated that she was not aware that an architectural drawing was needed in the past.

Superintendent Strickler stated that Mr. Griffith informed him that one was required.

President Campagnolo asked if money could be saved by having staff do the installation.

Superintendent Strickler stated that it would not be worth it because the installation was lengthy.

Superintendent Strickler stated that there would be a meeting to discuss Holly Park at Marion Hills on July 6th at 7::00 p.m.

Commissioner Christensen asked about the siding for the Barn.

Superintendent Strickler stated that Mr. Cripe was handling this and he would find out more information.

E. Sportsplex General Manager

Superintendent Gurgone reported that the RFP for Concessions was mailed to 5 individuals and that they are due July 7th. She stated that the Board could award the bid at the July meeting.

Superintendent Gurgone reported that she scheduled a meeting with the Athletic Director at Hinsdale South regarding scheduling for the Fall.

Superintendent Gurgone reported that a few classes had to be cancelled. She announced the first Friday night Public Skate for \$5 with skate rental.

Superintendent Gurgone reported that they are still working on collecting soccer league fees, the biggest MVP United owing approximately \$5,000. She reported that the total is just under \$10,000. She further reported that Scott Jenkins has been talking to MVP United and that she would work with General Counsel Murphey and send out a letter.

UNFINISHED BUSINESS

A. Approve Revised Regular Meeting Order of Business

Commissioner Christensen stated that there needs to be some language to allow flexibility in the agenda.

Assistant Director Katsougris suggested moving the minutes and warrants to the consent agenda.

Commissioner Gillespie moved, duly seconded by Commissioner Christensen to approve the Revised Regular Meeting Order of Business.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

B. Approve Revised Board Bylaws

The Board unanimously agreed to table the bylaws until more revisions are made.

C. Gunzo's Lease Renewal

Superintendent Gurgone reported that the Gunzo's contract ends July 31st. She recommended a new 3 year contract. She stated that Gunzo's would like to move their inventory to the office space behind the store but until final plans are in place for offices and the upstairs area, recommend keeping the space the same.

Commissioner Christensen moved, duly seconded by Commissioner Gillespie approve the Gunzo's 3 year contract as presented.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie
NAYS: None.
President Campagnolo declared the motion carried.

D. NYC Past due rent and payment for services rendered

Assistant Director Katsougris reported that Kristen Hayes spoke to Rob Saracco and also to Ross Rice regarding past due invoices for rent and registration services rendered. She reported that invoices were sent to the NYC in February and in March and that the last payment for registration services was made when Ray Jablonski was President.

President Campagnolo stated that she spoke with Rob Saracco and that he was frustrated that the rent had not been paid.

Commissioner Christensen suggested asking a NYC representative to attend the next meeting.

Commissioner Noverini suggested sending another invoice to Rob Saracco.

E. Get Fast Lease Tenant Objection

Superintendent Gurgone reported that she contacted Mr. Dave Dever and that the security deposit of \$4,500 was not collected. She reported that Mr. Dever responded stating that he wants the Board to consider that he not pay the security deposit. .

The Board unanimously agreed that the lease was signed stating that the \$4,500 security deposit was due upon signing.

Commissioner Christensen stated that it was more appropriate to have the security deposit at \$4,000. He suggested that staff work with Mr. Dever and collect the money in installments if necessary. The other Board members disagreed.

Superintendent Gurgone stated that she would work with General Counsel Murphey to draft a letter.

QUESTIONS OR COMMENTS FROM GUESTS

Mr. Don Jiskra, Darien stated that currently a volunteer does the taping for the City of Darien City Council Meetings and also volunteered to tape the Park District Meetings. Mr. Jiskra stated that if the Park District wishes to use the same volunteer the information should be submitted to Bryon Vana, City Administrator.

Mr. Jiskra stated that the Treasurer's Report was outstanding.

CONSENT AGENDA

Commissioner Christensen stated that the Hinsdale Central dates needed to be changed.

Commissioner Gillespie moved, duly seconded by Commissioner Noverini to approve the consent agenda as follows:

A. High School Ice contracts

- Hinsdale Central Hockey Club
- Hinsdale South High School Hornets
- Illinois Suburban Hockey League
- LT Hockey Club

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Simester, Gillespie

NAYS: None.

ABSTAIN: Christensen

President Campagnolo declared the motion carried.

NEW BUSINESS

Superintendent Gurgone reported that the new revised internet and email policy was drafted for approval. She stated that this would be amended to the personnel policy and distributed to staff.

Commissioner Christensen moved, duly seconded by Commissioner Noverini to approve the Revised Internet/E-mail Policy as presented.

Upon roll call the following Commissioners voted:

AYES: Campagnolo, Noverini, Christensen, Simester, Gillespie

NAYS: None.

President Campagnolo declared the motion carried.

ADJOURNMENT

There being no further discussion, Commissioner Simester moved, duly seconded by Commissioner Gillespie that the meeting be adjourned. Upon voice vote the Motion was thereby carried.

President Campagnolo adjourned the meeting at 9:50 p.m.

Nancy Campagnolo, President
Darien Park District

Richard Simester, Secretary
Darien Park District